

Staff Development "Priority for Funding" Rubric

Dodge City Public Schools

As a result of significant budget reductions by the Kansas Legislature for the FY 2010 school year, criteria has been established for the review and approval of staff development activities for the 2009-2010 school year.

Generally, staff development activities will be approved that occur within a 250 mile radius of Dodge City, based on the following rubric.

Each building administrator and program supervisor should apply the concepts reflected in this rubric when recommending or approving staff development activities for the 2009-2010 school year, regardless of the funding source for such activities.

	Low Priority - Unallowable Expense	Medium Priority - Allowable Only with District-Level Approval	High Priority - Allowable	Responsible Party
Federal, State or Private Program Requirement	Offered by sponsoring entity but is not required by the program for sustainment. Full district expense	Offered by sponsoring entity but not required by the program. Partial district expense.	Required and fully funded by the sponsoring entity as a mandated program compliance requirement.	Fund Manager - Superintendent
District-wide Initiative	Does not reflect a district-wide initiative or program.	Reflects a district-wide initiative that is limited in scope, and is at full or partial district expense.	Reflects a district-wide initiative, and is at full or partial district expense. Budget authority is clearly identified.	Fund Manager, Program Administrator or Administrative Cabinet
District Program Initiative	Does not reflect a district program or service.	Reflects a district program or service that is limited in scope, and is at full or partial district expense.	Reflects a district-wide program or service, and is at full or partial district expense. Budget authority is clearly identified.	Fund Manager, Program Administrator or Administrative Cabinet
Building Program Initiative	Does not reflect an identified building-wide program or service.	Reflects a building program or service that is limited in scope, and is at full or partial district expense.	Reflects a building program or service, and is at full or partial district expense. Budget authority is clearly identified.	Building Principal Request with approval of Fund Manager, Program Administrator or Administrative Cabinet
Classroom, Departmental, Grade Level or Individual Staff Member Initiative	Does not reflect an identified need of a classroom, department, or staff member.	Reflects an identified need of a classroom, department, or staff member, and is at full or partial district/building expense.	Reflects an identified need of a classroom, department, or staff member, and is at full or partial district/building expense. Budget authority is clearly identified.	Building Principal Review and Recommendation with approval of Fund Manager, Program Administrator or Administrative Cabinet
Co-Curricular or Supplemental Programs	Co-curricular programs, including Counseling, Fine Arts, Physical Education, Library/Media and related programs, are subject to the same criteria as core-curricular programs. In addition, those programs which have developed a schedule for staff member's participation in content area staff development may be subject to a comparable reduction in funding, up to and including a moratorium on the scheduled rotation of staff to attend content-specific conference, conventions, etc.			
	Special (supplemental) programs and services, including coaching, sponsorships of student clubs and activities, etc., are also subject to budget reductions and these criteria for travel.			

PLAINTIFFS'
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